

Bartholomew Players Committee Meeting

Date: 6 March 2026

Draft Minutes

Present: Gareth (Chair), Debi (Secretary), John Palmer (Treasurer), Graham Diacon (EVH, EPC), Elaine, Denise.

Apologies:

Next meeting: Thursday 23 April at 2.00pm NB: NOTE new time

Agenda item	Comment	Action	Who
Minutes of last meeting and approval	Minutes from January meeting (recently circulated) were approved.		
Matters arising not on the agenda	Denise has now done the First Aid course. Debi still needs to do this. Ladder was cut up today and sold for £10. EVH have installed proper sockets near the make-up table and will put trunking around the microphone/relay cable. They will also install a tray for the feet of the ladders – and we are to supply a metal chain. Denise to chase Eynsham Cellars for payment for their advert.	Debi Graham Denise	
Spring '26 Production A Murder is Announced	Rehearsals are going well with a strong cast and strong backstage crew. We have new members in the cast and in the crew – Rob Fodder a new lighting person and Arabella Currie is Debi's Assistant Director. Furniture and Props are well sorted. Wardrobe coming along We'd like to investigate how much it would cost to hire one moving light from Henley Theatre Services.	Graham	
Finances	John has submitted his report. Some people have not yet paid membership – John will chase them during March. We have earned over £100 in interest over the past few months. Re the Raffle for May show – <i>decided</i> to donate most of it to MND Association in memory of Steve Ashcroft.		
EPC/EVH	The new fees have not yet been set nor whether they will have to charge us VAT. Denise is now a second contact person. New T&Cs have been sent to Denise. Discussion took place as to whether we would spend enough in this fiscal year (April – March) to qualify for the 15% discount – need to spend £4,500 after the 5% discount to qualify for the extra 10%. <i>Decided</i> to ask Richard to explain how close we will come to qualify if you include our hire charge for the Green Room. Also decided not to use the back room of the Red Lion next January as it's too dark and cold. Graham to book Wednesdays in January '27. Denise will attend the EPC day for groups on 24 March for BP.	Graham Graham Denise	

	Graham has spoken to Chair Ross about upgrading our lights to LED with a grant. Ross felt this was worthy of further investigation re grants etc.	Graham to research grants.	
Health & Safety	We have disposed of the unsafe ladder. Denise will send the Risk Assessment form for Elaine to prepare one for this play. The gun is non-operational. Denise will speak to the Police as to safe keeping and correct procedure.	Denise Denise	
Publicity & Advertising	Almost 100 tickets have been sold via various routes. The first mailing to our 400-strong mail list has gone out. Posters and flyers are done and cast and crew are distributing them. Editorial will appear in April Round and About magazine. Press Releases have been sent to all the other village magazines and Eynsham on line. Reviewers are all booked in. Gareth to contact Lo and Mo to see if they want to come. Social media – Elaine posts every few days, especially on Facebook. There is an Agatha Christie weekend at the end of May – Elaine to contact organiser for publicity.	Gareth Elaine	
Membership & Subs	Membership is now over 30.		
Other activities	Maybe we should plan another theatre outing.		
AOB and date of next meeting	ODN are celebrating 40 years with a Festival. Denise to contact them for entry form to enter AMIA. NODA membership is due for renewal. John to renew. Date of next meeting: Thursday 23 April at 2.00pm	Denise John	