

Bartholomew Players Committee Meeting

Date: 5 January 2026

Draft Minutes

Present: Gareth (Chair), Debi (Secretary), John Palmer (Treasurer), Graham Diacon (EVH, EPC), Elaine, Denise.

Apologies:

Next meeting: Friday 6 March 2026 at 7.30pm

Agenda item	Comment	Action	Who
Minutes of last meeting and approval	Minutes from September meeting (recently circulated) were approved.		
Matters arising not on the agenda	Denise and Debi to do first aid course on line. Pat testing was done and nothing failed. Denise took the scaffolding tower. Still one ladder which needs chopping up and disposing of. BP has awarded two bursaries for NODA summer school to Keith (set design) and Nick Smith (Oscar Wilde)	Denise will ask Keith for the link again Keith to bring angle grinder	
Autumn '25 The Government Inspector	Summary: audience numbers were good. The feedback forms – not many people used the QR code, but emailing right after the show did produce ~ 30 responses. Decided to place the QR code in the programme and to continue emailing people right after the show. The use of the small hall worked well with a large cast. Relay worked but not ideal routing for the cable.		
Spring '26 Production A Murder is Announced	Sally Firth is keen to get involved with us again, most likely as SM. Louise has been in contact with Rory and it looks unlikely we can get him. Steph and Imi are interested. Bookings: Graham to cancel Fri 20 March Elaine and Denise will run rehearsals whilst Debi is away. Hope to cast after Jan 14 and cast to work on script.		
Finances	John has submitted his report. Our spend with EPC in their financial year. They invoice us in May and Nov – we pay retrospectively. We are close to the spend (£4,500 net) required to benefit from a 15% discount so we should consider making our booking up to the level to qualify.	Graham and John to liaise and then Graham to check with Richard	
EPC/EVH	Denise has volunteered to be the second person for EPC/EVH comms. No forthcoming meetings notified.	Graham to inform Richard of this	

	Graham to amend bookings to start at 19.00 from Mon 27 April onwards		
Health & Safety	Risk assessment for Murder needs to include use of gun in black-out on stage	Elaine will prepare this.	
Publicity & Advertising	Denise reported that Eynsham Cellars has not paid for their advert. Need a poster and press release by mid-February. Elaine has placed notices on all the Socials.	Denise will chase Debi and Elaine will work on Press release together	
Membership & Subs	John will attend the January meetings to collect subs.		
GDPR	Nothing to report on developing a policy.		
Other activities	Steve Ashcroft's funeral will be on Zoom Wed 7 January and a memorial service tba in Magdalen College. Denise will send to NODA our recent past programmes and posters for their awards. Elaine will take over design of our programmes.	Elaine	
AOB and date of next meeting	Government Inspector screening – maybe do this at Red Lion on 21 or 28 January. Gareth to contact Lo and Mo and fix up another lunch, and also to confirm our hope that Lo will direct Plaza Suite as our Nov show. Decided to hold the AGM on Wed 1 July at the Red Lion at 7.30. Date of next meeting: Friday 6 March at 7.30	Book back room whilst we are there January Gareth	